

Crishan Ranasinghe



Personal Details

Name in Full: Ranasinghe Mudiyansele
Crishan Chamuditha Bandara

Date of Birth: 09th October 1998

Nationality: Sri Lanka

Gender: Male

Id Number: 199828301849

Education

G.C.E Advance Level, Commerce: 2017
5307236 (Index No) I passed with 1C's,
2S's

G.C.E Ordinary Level, 2014, 40428362
(Index No) I passed with 2A's, 2B's, 5C's.

Certifications

Diploma in Information Technology.
(ESOFT Metro Campus)

0755991966 / 0728277509
ranasinghecrishan@gmail.com
No.297/1L, Pitipana North,
Homagama.

Career Objectives

My objective is to widen my knowledge and to continue my career utilizing my management supervision and administrative skills to benefit the mutual growing and success.

Experience

Management Assistant - 09/2019 to 09/2020
National Youth Services Council, Maharagama.

- Processing and maintaining documents.
- Goods survey (maintain and proper removal)

Management Assistant - 04/2022 to 01/2023
Co-operative Rural Bank, Homagama.

- Opening and removing Current accounts, Saving accounts & fixed deposits.
- Recovering arrears & lending to customers.

Management Assistant - 08/2023 to 06/2026.
Edinburgh Products (pvt) Ltd, Halbarawa.

- Manufacturing via sage system & maintain of finished goods stock via the sage system.
- Maintain RM/PM Receiving & Returning stock via the sage system as well as the physical manufacturing.
- Contribute to the implementation of programs such as Food safety, 5S, Kaizen & Lean management

Non Related Referees

Jayarani Amarathunga
Manager,
Co-operative Rural Bank, Dolahena.
071-1415624 / 011-4323775

Madara Gunarathna
Senior Executive, Supply Chain
Edinburgh Products (pvt) Ltd.
0772518863

I do hereby certify that the above details provided by me are true and accurate to the best of my knowledge.