



R.M.G. DUMINDA RATHNAYAKA

CONTACT

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📍 No. 25/3G, Temple
Road, Puwakdeniya, Kegalle,
Sri Lanka.

Phone: +94 78 190 2704

PERSONAL DETAILS

- Date of birth -02 October 1991
- Place of Birth -Kegalle
- Gender -Male
- Civil status -Married
- nationality -sri lanka

SKILLS

- Inventory & Stock Management
- Warehouse & FG operations
- SAP/DRAVIN /Peachtree/ERP
- GRN Processing & material issuing
- WIP & Stock Auditing
- Delivery Coordination
- KALZEN & process improvement
- Team supervision
- Time management & Accuracy

LANGUAGES

- English -working knowledge
- sinhala- native

PROFILE

Experienced storekeeper /warehouse & F G Officer with over 6+ Year of experience in inventory management, stock control, GRN processing, material issuing, and warehouse operations. skilled in SAP, DRAVIN, peachtree, and ERP systems. proven ability to maintain stock accuracy, support production flow, and coordinate delivery operations. Reliable, adaptable, and well-suited for international work environments.

EDUCATION

G.C.E. Ordinary level (2008)

- Puwakdeniya K.Vidyalaya, Kegalle

Subjects -mathematics(S) History(S), Science(C)
Sinhala(C) Geography (C) Buddhism (C)

G.C.E. advanced level (2011)

swarnojayanthi Maha Vidyalaya, Kegalle.

Subjects - Sinhala (C) political science (S)
Geography (C)

CERTIFICATIONS

Institute of Supply Materials Management (ISMM) - Sri Lanka
Inventory Management & Storekeeping Procedures (2015)

REFERENCES

● Indika Panahetipola
Manager - sales, Varna Limited
☎ +94 773 690332
email: indika@varaltd.com

● Samantha Weerappuli
Manager - Stores, Varna Limited
☎ +94 765 301 383
email: samantha@varnaltd.com

WORK EXPERIENCE

Staff / Junior Executive - Stores & Delivery (FG) Dec 2019 | Jan 2026
Varna Packaging Ltd | Ratmalana, Sri Lanka.

- Managed Stores and finished goods operations using Peachtree & ERP systems
- Controlled raw material, semi-finished, and finished goods stock
- Coordinated delivery planning, packing, and dispatch
- Maintained accurate inventory records and WIP tracking
- Generated stock, FG, and delivery status reports
- Coordinated with production, stores, and delivery teams

Stores Officer - GRN & Fabric Issuing Jun 2012 | Mar 2018

MAS Intimates, Alawwa, Sri Lanka .

- Entered GRN data accurately and maintained documentation.
- Issued fabrics and trims to production and tracked usage
- Conducted stock audits and maintained inventory accuracy
- Removed obsolete as per procedures
- Participated in KAIZEN initiatives for process improvement

Stores Experience (SAP & DRAVIN)

MAS Intimates, Alawwa, Sri Lanka .

- Performed stores operations using SAP & DRAVIN systems
- Fabric and trims receiving, issuing, and stock handling
- Supported material issues to production and WIP control
- Basic knowledge of SAP MM processes (GRN, Material issues)

Garment quality controller

Orit apparel (PVT) LTD. Avissawella, Sri Lanka
Oct 2010- Jun 2011

- Conducted finished garment quality inspections
- Ensured compliance with internal and client Quality standards
- Worked with production teams to reduce defects

DECLARATION

I consent to the processing of my personal data for recruitment purposes related to the position I am applying for.

signature - Date -