



H.K.A.M
Wanigasundara
HUMAN RESOURCE ASSISTANT

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SUMMARY

A motivated and responsible Social Work undergraduate with excellent communication, teamwork, and organizational skills. Experienced in coordinating community-based activities, preparing reports, and supporting development initiatives. Committed to contributing to organizational growth through dedication, professionalism, and a positive attitude toward work.

EXPERIENCE

INTERN COMMUNITY SOCIAL WORKER 01/2026 - 06/2026
MAHARAGAMA DIVISIONAL SECRETARIAT (LIYANAGODA – PANNIPITIYA)

Engaged directly with the community in Pannipitiya GN Division to identify pressing social issues and built collaborative relationships with local self-employment producer groups. Identified the lack of market access as a key challenge and led initiatives to establish a physical marketplace and guided the development of a digital marketplace to enhance income opportunities and sustainability for community producers.

INTERN STUDENT 04/2024 - 07/2024
DAVISAMASARA MADYA VIDYALAYA SEEDUWA

From April 2024 to July 2024, I completed field training at Seeduwa Davisamara National School. During the training, I successfully conducted and completed three case studies with students, focusing on observation, assessment, and intervention planning. I also collaborated with teachers on a team project, which enhanced my skills in teamwork, classroom management, and practical application of educational strategies.

INTERN STUDENT 04/2023 - 07/2023
JANAWABODA KENDRAYA NEGOMBO

From April 2023 to July 2023, I completed field training at Meegamuwa Janavabodha Kendraya, an NGO. During this period, I worked directly with ongoing project activities, supporting community programs, awareness sessions, and field surveys. I contributed to project coordination, data collection, and report preparation while engaging with local communities to implement initiatives effectively.

EDUCATION

LPEC CAMPUS - Human Resource Management Diploma 03/2025 - 08/2026
Pursuing a professional diploma in Human Resource Management at LPEC Campus. Gaining practical knowledge in HR operations, talent acquisition, training & development, and workplace compliance.

NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT - Bachelor of social work (Hons) 10/2022 - 11/2026
I have completed my Bachelor of Social Work (BSW) degree with a strong academic record over four years. During my studies, I successfully conducted a one-year independent research project, which strengthened my skills in data collection, analysis, and report writing. I also actively participated in field visits and rural camp programs, gaining valuable practical experience in community engagement and development. Throughout my academic journey, I maintained consistent performance and developed a solid foundation in social work principles, community mobilization, and program planning.

CERTIFICATES

03rd Undergraduate Conference Of Disaster Management
UCDM-NISD 2026

07/2026 -

I conducted and presented my final year research on "The Relationship between Teenage Pregnancy and Sexual Education in Sri Lanka" at the 3rd Undergraduate Conference on Disaster Management, NISD. The research was carried out in Sinhala and focused on analyzing the link between sexual education and adolescent health outcomes in Sri Lanka. This project involved a year of data collection, analysis, and report writing, and strengthened my skills in social research, academic presentation, and evidence-based advocacy.

SKILLS

Effective Communication

Public Relations

Critical Thinking

Team Work

Time Management

Project Management

Leadership

LANGUAGES

English

Sinhala