



H.A.K. AYESHAN PERERA

An accomplished and driven professional with an entrepreneurial spirit and unmatched drive. Possessing a proven ability to contribute to a company at both strategic and operational level.

PROFESSIONAL QUALIFICATIONS

- ❖ **Completed Diploma in Human Resource Management**
European Institute of Professional Education Pvt LTD **2020**
- ❖ **Completed Foundation Human Resource Management**
Chartered Institute of Personnel Management in Sri Lanka **2018**
- ❖ **Completed General Certificate of Education (Advance Level)**
St. Aloysius Collage **2016**
- ❖ **Completed General Certificate of Education (Ordinary Level)**
St. Aloysius Collage **2013**

WORK EXPERIENCES

- ❖ **Working as a Medical Center Coordinator**
Nawaloka Medical Centers **2026 - Present**

To coordinate and oversee all aspects of Medical Centre operations, including patient services, staff management, financial performance, resource utilization, compliance, and quality standards, ensuring efficient, effective, and high-quality service delivery.
- ❖ **Worked as a Senior Executive Service Assurance**
Jaykay Marketing Service PVT **2024-2026**

Accountable for timely execution and deliver Instore Service Project Trainings. Ensuring proper roster is managed, Training Facilities are available, Trainers are arranged, all required back up plans are in place, Staff Attendance, Training Completion, Training Feedback and follow up is required from this job role and these should be positively impacted on Instore Service Project. To Achieve these working collaboratively with other Operational Teams, Training & Development Team, Finance Compliance and Other respective personal is a must.
- ❖ **Worked as a As an Executive Service Assurance (Customer Care Development Manager)**
Jaykay Marketing Service **2020- 2024**

Sustaining the service standards at all outlets along with implementing required standards at outlets in timely manner, which will be directly linking with achieving the Staff Are Great Score and Overall Score on Mystery Shopper audits. Improve efficiency at Keells focusing on check out and scales while conducting series of audits and in store Trainings & Development programs.
- ❖ **Worked As a Human Resource Partner**
Jaykay Marketing Service **2018- 2020**

Responsible for handling recruitment and selection processes, resolving employee issues, supporting employee career development, organizing special events, confirming salaries, administering employee benefits and welfare programs, and supporting outlet performance to achieve organizational goals.

REFERENCES

- **Surani Wetthasingha,**
HR Specialist,
GERGE 360DGREE CONSULTION,
University of Jayawardhanapura.
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- **D.G.D. Sachin Nirmal,**
Sri Lanka Teaching Service,
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Weraniyagoda, Karangoda,
Rathnapura, Sri Lanka.

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DATE OF BIRTH

27-04-1997

NATIONALITY

Sri Lankan

MARITAL STATUS

Unmarried

SKILLS

- Accountable
- Team Player
- Object Oriented
- Confident
- Good judgement
- Problem solving & Decision Making
- Detail orientated

LANGUAGES

• Sinhala

• English