



G.N.P. Perera

ABOUT ME

Motivated and reliable storekeeper with 4 years of experience in inventory management, stock control, and warehouse operations. **Holding an Advanced Diploma in Logistics and Warehouse Management**, I am skilled in organizing and maintaining stock, handling deliveries, and ensuring accurate record-keeping. Adept at optimizing space and improving efficiency, with a strong commitment to safety and customer satisfaction."

PROFESSIONAL EXPERIENCE

Storekeeper & Sales Agent – Sri Lanka Ceypetco (Kalutara Division) | 2022

- Daily **Stock** Count.
- **Loading & Unloading**.
- Goods Ordering & Taking Orders.
- System **Handling** & Invoicing.

Warehouse Supervisor – Richlife Dairies Ltd (Molligoda) | 2023

- Managing and Supervising employees.
- Goods Arrangement (FIFO & Correct Location).
- **Loading & Unloading**.
- Daily **Stock** Count & **Stock** Reconciliation.
- System **Handling**.

Storekeeper – John Keels Properties | 2024 – Present

- System **Handling** & Goods **Requesting**.
- **Unloading** & Goods **Issuing**.
- Daily **Stock** Count.
- Update **Stock** Record Cards.

PROFESSIONAL QUALIFICATIONS

- Successfully completed Advanced Diploma in Logistics and Warehouse Management (English). Conducted by Institute of Supply and Materials Management (**ISMM**).
- Successfully completed Certificate of Computer Application with Distinction Pass. Conducted by **Swiss Metro College**.
- Followed Diploma in Business Management and Entrepreneurship (**B.M.E.**) conducted by CIME.
- Followed Diploma in ICT ESoft Metro Campus

CONTACT INFO



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Thalpitiya North, Wadduwa



<https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.linkedin.com%2Fin%2Fnadeesh-perera->

PERSONAL INFO

Birthday : 29th March 2000

ID or Passport : 200008902578

Nationality : Sri Lankan

PROFESSIONAL SKILLS

- -SAP, General Ledger & Problem Solving
- Communication, MS Office & Teamwork
- Time Management & Interpersonal Skills
- Hard-working & Achievement Oriented

LANGUAGES

-SINHALA
-ENGLISH

ACADEMIC QUALIFICATIONS

- **G.C.E. Advanced Level Examination (2019)**
 - Passed in Commerce Stream at Wadduwa Central College.
 - Results: 4 S passes.
 - Index No: 5517443.
- **G.C.E. Ordinary Level Examination (2016)**
 - Passed at Wadduwa Central College.
 - Results: 3 A passes & 6 C passes.
- **Dhamma School Final Examination (2019)**
 - Successfully completed at Sri Rewatha Dhamma School.

REFEREES

Dhanushka Samaraweera

Manager – Supply Chain

Ceylon Agro Industries Limited

Tel: 0773274527

Amila Rukshan

Manager – Warehouse & Logistics

Ceylon Agro Industries Limited

Tel: 0715724516